

**n.B.S.D. PUBLIC SCHOOL, SANGRUR**

To

The Principal

n.B.S.D Public School, Sangrur

**Subject: Request to Issue School leaving Certificate**

Respected Madam

It is submitted that my son/daughter name.....  
.Class.....Admission No..... is studying in your school. Please issue his/her  
School leaving Certificate.

Thanking you,

Yours Truly

Signature.....

Contact No.....

Class Incharge

Accountant

Principal